



MECKLENBURG COUNTY
Land Use & Environmental Services Agency
Code Enforcement

Plan Review Requirements for Licensed Residential Care Facility (Residential Care Home)

NC Building Code 2012, Section 425.2

(All Other Sections 425.3, 425.4, 425.5 required submittal Through Commercial Plan Review.)

NO WORK SHALL BEGIN UNTIL PLAN REVIEW APPROVAL AND REQUIRED PERMITS ISSUED.

Provide Complete Plans Upon Permit Submittal. Plans shall consist of 2 pages drawn to scale, minimum size 11" x 17", submitted electronically (PDF) via the contractors account at www.meckpermit.com. Provide all, zoning plot plan documents and NC State Licensing Letter(s) and documents with submittal.

PAGE 1 of set will be a **SITE plan** showing:

1. Property lines of lot.
2. Home location on lot.
3. Porches, decks, ramps.
4. Exit doors
5. Driveways, sidewalks.
6. Complete property address, owner name and contact information.

PAGE 2 Plans are to be a legible floor plan drawn to scale indicating:

1. Room location/name (*Number of occupants per sleeping room, bath, kitchen, etc.*) and area sq. ft. tabulation.
2. Two remote exits directly to the exterior per **NC Building Code Sections 425.2 Residential Care Homes and 1015 EXIT AND EXIT ACCESS DOORWAYS.**
Detailed layout of Kitchen showing location of cabinets, kitchen sink, appliance location. (*Label appliances: Ref., Range, Dishwasher, etc.*)
3. Detailed layout of Bathroom showing location of sinks, toilet, tubs, showers, cabinets, etc.
Wall and ceiling finishes are to be of Class A, B or C non-combustible materials (*plaster or gypsum wallboard*).
4. Residence smoke alarms are required to be updated, interconnected & hardwired if the home has an accessible attic/crawlspace that would allow this without removal of interior finishes. (**NCRC 2012 R314 Smoke Alarms**).
5. Provide all information required from NC State Licensing requirements and letter on the plans.

If property is not owned by license applicant a notarized letter from the property owner allowing alterations to the property must be provided.

Be advised, state licensing requirements are more stringent than the 2012 Building Code (NCBC). Building permit & trades sub-permit final inspection applies to the minimum requirements of the NC Residential Code and the respective trades & NCBC for Residential care homes. The plan review does not encompass requirements of Fire Department, Health Department or Zoning Department requirements or any state licensing requirement that is outside the scope of the above noted Building and Trades Codes.

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